WORK EXPERIENCE OPPORTUNITIES

Students will be released from school when enrolled as a member of a cooperative work experience class and/or when work experience is a requirement of a class. Such students must have on file with the teacher-coordinator a training memorandum signed by the student, parent/legal guardian, cooperating employer, and building principal. This training memorandum will include all specific details regarding behavior, attendance, work expectations, credit attainment requirements, and other appropriate information. Any particular modification for special education or at-risk students should be delineated in the memorandum as well.

Students will be visited periodically on the work site by the teacher-coordinator to evaluate progress and to discuss the training program with the on-the-job supervisor. In instances where the student is not adhering to the requirements of the training memorandum, or is not cooperating with the school and/or employer, the teacher-coordinator may recommend to the principal that the student be withdrawn from the work experience program. Should a student be withdrawn from any work experience program or class, the principal, in consultation with the teacher-coordinator, will determine the student's status regarding credit and enrollment in another class or job site.

All work experience program employment shall be in compliance with state law and regulations of the Department of Industry, Labor and Human Relations, and subject to regulations of the Fair Labor Standards Act administered by the United States Department of Labor. The School District of Brodhead does not discriminate on the basis of any protected category under Wisconsin or Federal statute.

LEGAL REF: WI. ST. 115.15 (1) (d), 120.13 (15), 121.02 (1) (m)

Adopted:_____
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