

SCHOOL CLOSINGS AND CANCELLATIONS

With the complexity of the school transportation program, much has to be taken into consideration before a final decision is made to close schools either before school starts in the morning or during the day once the students are in school. The following procedures will be followed in the School District of Brodhead if a storm develops:

1. If the Brodhead Schools are to be closed, an announcement will be made on local radio and television stations. The stations used shall be published prior to the start of the school year in the local newspaper. Notifications will also be sent via the District's School Messenger system.
 2. Announcements of closing of school will be made via local radio and television stations and the District's School Messenger system prior to 6:30 a.m. or during the day if a storm develops after students arrive at school.
 3. If weather is questionable and there is a delay in dispatching busses, announcements will be made as to school starting time. Options will include a one-hour or two-hour delay. If busses cannot be dispatched after the delay, then school will remain closed for the remainder of the day.
 4. In the event school is closed for the day, all practices, games and activities are cancelled. In the event that weather improves sufficiently that evening activities are deemed safe, they may be held if approved by joint agreement of the Building Principal and Superintendent.
 5. If the start of school is late because of road conditions, there will be no morning 4K or early childhood (special education) classes.
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6. In some cases, developing weather may require an early closing to the school day. If this condition develops, the District's School Messenger system and the local radio would be used to alert parents and the following procedures will be used:
 - a. Afternoon 4K and early childhood (special education) classes will be cancelled, if routes have not yet been run.
 - b. After-school activities will not run, and students will go home on the regular routes.
 - c. Closing time for each school will be determined by the bus schedules and all students will be dismissed. Those schools that close first under normal conditions will close first in an emergency.

The final decision for closing schools rests with the Superintendent of Schools or designated Administrator.

Adopted: _____

Last Revision: September 10, 2003

Last Review: January 11, 2017
